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**Minutes of the meeting held on 29 January 2020 at 7.00pm**  
**Room JHB 128, John Henry Brookes Building, London Road.**

**Present: 19**

<b>Elsa Bell</b>	<b>HONORARY SECRETARY, <u>VICE CHAIR</u> &amp; TRUSTEE</b>
<b>Patrick Coulter</b>	Headington Neighbourhood Forum – <b>TRUSTEE</b>
<b>Rosemary Belton</b>	Friends of Bury Knowle Park
<b>Richard Bradley</b>	Friends of Quarry – <b><u>CHAIR</u> &amp; TRUSTEE</b>
<b>Cllr Liz Brighthouse</b>	Oxfordshire County (Churchill and Valley)
<b>Keith Frayn</b>	Ramblers
<b>Cllr Stef Garden</b>	Oxford City (Headington)
<b>Carolyn Gulliver</b>	London Court Residents' & Headington Singers
<b>Sheila Hurst</b>	New Headington Residents' Association
<b>Tony Joyce</b>	Oxford Civic Society
<b>Cllr Altaf Khan</b>	Oxford City (Headington)
<b>John Nealon</b>	<b><u>TREASURER</u> &amp; TRUSTEE</b>
<b>Anne Partridge</b>	U3A
<b>Cllr Glynis Phillips</b>	Oxfordshire County (Barton Sandhills & Risinghurst)
<b>Andrea Siret</b>	Oxford Brookes University
<b>Cllr Roz Smith</b>	Oxfordshire County (Headington & Quarry) Oxford City (Quarry & Risinghurst)
<b>Howard Stanbury</b>	Friends of Old Headington
<b>Peter West</b>	St Anne's Road etc. Residents' Associations & Headington/Marston Community Forum
<b>Lesley Williams</b>	Headington Schools Partnership

**Viv Miles** (in attendance)      Project Manager Connected Communities

**Apologies: 8**

Heather Armitage	Friends of Lye Valley
Bridget Durning	Community Schools Alliance Trust – <b>TRUSTEE</b>
<b>Liz Grosvenor</b>	<b>ADMIN SUPPORT</b>
Cllr Pat Kennedy	Oxford City Council (Lye Valley)
Phillipa Logan	Shotover Preservation Society
Carolyn Morningstar	Joint Chair Market Committee
Sonja Roffey	Mileway gardens residents Association
Jason Smith	Joint Chair Market Committee

With thanks to Oxford Brookes for providing the venue	Action
<p><b>1. Apologies, welcome and introductions.</b>                      Apologies as above.  <b>A reminder that if you are unable to attend a meeting it is acceptable that you send a representative on your behalf.</b></p>	
<p><b>2. Minutes of the last meeting</b> held on 27 November 2019 were confirmed.</p>	

<p><b>3. Matters Arising</b> not elsewhere on the Agenda (including Executive Minutes of 17 December 2019)</p> <p><b>3.1. Planning</b> - re the process and enforcement of planning obligations and the demise of the Planner User Group: The Chair had written to the relevant officers and officials and they confirmed that a meeting of the Users Group was currently being arranged.</p> <p><b>3.2.. Applications for CIL money:</b> None received</p> <p><b>3.3. Exec meeting notes:</b></p> <p><b>3.3.1. Discussions with Fair Trade</b> about the introduction of a Scoop stall at the market – The Chair and Vice Chair had had a positive meeting with John Coyle. A further meeting was planned to include the market Chairs.</p> <p><b>3.3.2. Connected Communities</b> RB and the Project Manager (VM) had met the City Council Locality officers for Barton and Wood Farm. There was now the opportunity for further discussion particularly about community engagement for the whole City and how Headington might be involved. Cllr Khan offered to set up a meeting with the new Community Director for the City.</p>	AK
<p><b>4. Update on HA activities</b></p> <p><b>4.1 Market:</b> The new market manager, Ewan Tilbe, had been in post since the beginning of January and was already making an impact. He has extensive experience of developing major shopping areas and will be a real asset. CM and JS were thanked for the time they expended on, and their professional manner in, conducting the recruitment process.</p> <p>It was confirmed that the existing barriers (formerly hired weekly) had now been bought.</p> <p>There was some discussion as to whether the public understands that the market is provided by HA (despite the current banners and reference to HA in social media posts). The possibility of more banners to be displayed on market days should be explored. JN agreed to liaise with the Chairs on this. Cllr Khan raised the question of installing a <i>welcome to Headington</i> sign on the London Road that might include reference to HA and the market. He indicated that Councillors might be willing to support this financially. The Exec will take this forward with City Councillors.</p> <p><b>4.2. Review of Christmas lights.</b> This was considered to be a great success and the organisers were thanked. The move to Saturday had resulted in a good attendance. Noted that the Exec would liaise with the Market Chairs and Manager re further possible improvements. The generous donations of food from the Co-op, Waitrose and Heavenly Desserts had added to the success of the event and thanks to them were recorded.</p> <p><b>4.3. Festival 2020. Date of next Festival May 30 and 31.</b> All members were asked to reserve the date in their diaries. The first meeting of the new season has taken place and it had been agreed to have Connected Communities as a theme for the festival. The Leads for each section of the festival will continue in their role and the committee has been enforced by the attendance of the Market Chairs. There is a vacancy for the Lead on recruiting volunteers (since Margaret Simpson’s move from Headington) but it is hoped that will soon be filled. Meantime, all HA members who had volunteered to sell raffle tickets in the past were asked to reserve some time on the Saturday preceding the festival (for the stall on the market) and on the Saturday and the Sunday of the festival itself.</p>	JN EXEC  EXEC  ALL
<p><b>5. Planning and related matters</b></p> <p><b>5.1. Pipeline:</b> Peter West reported that the latest figures indicate that carbon generation has increased and that energy use has remained stable i.e. these are not better, as promised. He is liaising with Annaliese Dodds (MP) to take this forward and hopes to report an additional volunteer to help with this work.</p> <p><b>5.2. Community Council:</b> A paper to the City Council will be presented on Feb 13. It is not known what the recommendations will be. The result will determine the future action of HA.</p> <p><b>5.3. Local Plan (Oxford).</b> The preliminary report from the inspectors is currently available at <a href="https://www.oxford.gov.uk/downloads/file/6982/ic9 - inspectors_interim_conclusions">https://www.oxford.gov.uk/downloads/file/6982/ic9 - inspectors interim conclusions</a></p>	

<p>So far it seems to be broadly in support of the principles outlined in relation to the need for additional housing. The full report in May will comment in more detail but the indications are that, given the high priority to meeting housing need, the Inspector will be likely to agree that the green spaces that HNF/HA are concerned about will be allocated to housing. If the HNP is thus over-ruled, questions will be raised about the priority that should be placed on the preservation of green space.</p> <p><b>5.4. Development in Quarry High Street</b> The ensuing correspondence and discussions re planning conditions and enforcement has, to a considerable degree, added to the confusion rather than reduced it. These discussions will continue.</p> <p><b>5.6 Monitoring planning proposals in relation to HNP.</b> This is a time-consuming and, to some extent, a specialist task. Discussions continue as to how to do this effectively and the Exec is considering a proposal to allocate a small amount of funds to pay a consultant to give advice on the more contentious applications. Even if this were to be agreed, there would still be a requirement for all planning applications to be monitored in order to identify those that are significant/contentious. Tony Joyce reported that the Civic Society planning group already monitors all applications and he will now ask it to keep the HNP in mind and to liaise with HA. This suggestion was gratefully received. TJ and RB/PC will take this forward.</p> <p>Cllr Brighthouse raised the long-standing matter of HMOs and where they do, or do not, fit within the remit of the NP. Cllr Khan reported that the City Council has just announced far-reaching changes to rules for private rented accommodation. Further conversations and consultations are taking place within the City Council and he undertook to report the result of these further conversations to HA once clarification had been received.</p>	<p>TJ/RB/PC</p> <p>AK</p>
<p><b>6. Finance</b></p> <p><b>6.1. Budget.</b> Spending was, so far, in line with previous years. Indications were that for the coming year a transfer from reserves would be required in order to balance the budget. It was noted that at the next meeting (AGM) fuller accounts, including the details of the amount in reserves, would be presented for approval.</p> <p><b>6.1. Grant Application.</b> The application from the Secretary to Oxfordshire Blue Plaques Board for funding towards erecting a plaque at River View, Headington Hill to commemorate Rhoda Broughton a best-selling Victorian novelist was considered. It was noted that there were no other obvious sources of funding for the plaque. It was unanimously agreed that the full amount available (£250) should be awarded since the installation of the plaque would add to interest in Headington. The committee welcomed the fact that the donation would be accredited on the plaque, at the ceremony and on the website.</p>	
<p><b>7. Plans for Connected Communities Week.</b></p> <p>The Chair welcomed the project manager Viv Miles who gave a summary of the Frome project that had been an exemplar for HA. She reported that its main objectives are health (mental and physical) improvement and financial effectiveness – and that evidence already indicated that there were lower admissions to hospital. Those objectives will be the focus of the Clinical Commissioning Group and local health care services. The Connected Communities project group will focus on:</p> <ol style="list-style-type: none"> <li>1. Encouraging neighbourliness</li> <li>2. Promoting community groups</li> <li>3. Initiating new groups</li> <li>4. Promoting volunteering.</li> </ol> <p>The project group members are: local churches, Age UK, GP surgeries (social prescribers), member of Oxfordshire Clinical Commissioning Group, Manager of Skipton Building Society, Brookes, an ex-local councillor, the Chair of HA and the project manager.</p> <p>The group has agreed to dedicate a week in June to raising awareness of loneliness and social isolation – and celebrate community engagement. The week will begin with the Headington Festival. Discussions with the festival committee indicate that there will be a specific marquee in Bury Knowle Park on Sunday 31<sup>st</sup> for stalls representing local groups relevant to the theme. Other events – open days, afternoons or evenings, will</p>	

<p>happen during the following week and will end with the Big Lunch or street parties. In addition the group is investigating 'Talking Cafes' and 'Talking benches' where people might be encouraged to chat with someone they don't previously know. The ultimate aim is that the legacy of the week's events would be a plan to develop and maintain ongoing community engagement and a subsequent reduction in isolation.</p>	
<p><b>8. Projects</b></p> <p><b>8.1 Greening.</b> BD was in the process of developing a project plan and had engaged Brookes students in some research. She will report at the next meeting.</p> <p><b>8.2 Art in Headington.</b> The new Head of Art at Brookes is keen to collaborate and a planning meeting is to be set up. The Exec minutes note that some section 106 money could be directed towards this project. A proposal for this, and any further funding (possibly using CIL money) would be brought to full committee for approval.</p> <p><b>8.3 Hear in Headington.</b> Clearance has been given from the County Council and implementation is expected to begin in the near future.</p> <p><b>8.4 Painting of underpass Barton Lane to Northway.</b> Cllr Phillips indicated that the group spearheading this was likely to approach HA for funding. It was noted that only part of this falls within the locality but that HA would, in principle, welcome the application.</p> <p><b>8.5 Knitting and Crochet Group.</b> Sheila Hurst reported that this group, to which HA had awarded a grant, was doing exceptionally well and that this was money well-spent.</p>	
<p><b>9. AOB</b></p> <p><b>20 MPH on Windmill Road.</b> It was noted that the consultation on this was still active and members were encouraged to respond. There was general agreement that this should be supported although some concern was expressed about the subsequent parking consequences for neighbouring streets. Cllr Smith reported that, so far during the consultation, there had been such overwhelming support for the proposal that it was likely to go ahead and that concerns about parking matters had already been taken into consideration and the proposal modified accordingly.</p>	<b>ALL</b>
<p>The meeting closed at 9.05</p>	
<p><b>Date of next meeting for your diary:</b>  <b>25 March with AGM</b></p> <p><b>Future dates: all in JHB 128</b>  <b>27 May</b>  <b>29 July</b></p>	

EB 15/2/20